

CURRICULUM VITAE OF MD TOTA MIAH

Contact Number: 01737724068, House # 47, Ghoramara, Boalia, Rajshahi
E-mail: tota@vu.edu.bd, Web: www.totamiah.com

PERSONAL INFORMATION



MD TOTA MIAH

Permanent Address: Bakshoil, 7, Kayshor Hat, Mohanpur, Rajshahi, Bangladesh
+88 01737724068
tota@vu.edu.bd/totamgtru@gmail.com
www.totamiah.com
https://www.linkedin.com/in/tota48/

Father's Name: Md. Anesur Rahman

Mother's Name: Mt. Padmo Bibi

Religion: Islam

Blood Group: A+(Positive)

Sex Male | Date of birth 11/02/1990 | Nationality Bangladeshi

CAREER OBJECTIVE

Getting Involved in Utmost Competition in the Arena of Teaching and Research as well as Corporate Areas Through Enthusiasm, Hard Work, Ethics, And Sincerity. Moreover, Intend to Serve for the Welfare of the Institution and The Society with a Vision to Serve the Land.

WORK EXPERIENCE

From May 2nd, 2015 to June 30, 2019

Lecturer

Department of Business Administration, Varendra University, Rajshahi, Bangladesh

From July 1, 2019 to Present

Assistant Professor

Department of Business Administration, Varendra University, Rajshahi, Bangladesh

Duties and Responsibilities:

- Teaching
- Research
- Consulting Students and
- Other Academic and Administrative Jobs

RESEARCH AND PUBLICATIONS ACTIVITIES

Research Grant Award

- I. Awarded a Research Grant on "The Impact of Herzberg Two-Factor theory on Teacher's Job Satisfaction: An Implication to the Private University Teacher's at the Northern part off Bangladesh" from The Center for Interdisciplinary Research (CIR), Varendra University on July 1, 2019.

List of Publications

- II. Title: Factors Associated with Job Satisfaction of Faculty Members: A Study On Private Universities at The Northern Part of Bangladesh.
Journal Name: The Journal of Jessore University of Science and Technology, Volume 02, NO. 01, December 2017 (70-79)
- III. Relationship between Working Capital Management Efficiency and Profitability: A Comparative Study on Square Pharmaceuticals Limited and Beximco Pharmaceuticals Limited, In Bangladesh.
Journal Name: International Journal of Economics, Finance and Management Sciences, Volume 5, Issue 2, April 2017, Pages: 121-128
- IV. "The Role of Private Commercial Bank in Corporate Social Responsibility with Reference to Islami Bank Bangladesh Limited."
Journal Name: Open Access Library Journal, SCRIP Publications, Published on May 30, 2019

- V. Youth Moral Atrophy: An Exploratory Study to Focus on Reasons and Possible Solutions in Bangladesh.
Journal Name: International Journal of Humanities and Social Science, Published on 4th June, 2019

Research in MBA Program Conducted Research During MBA Program on “Employee Job Satisfaction: A Study on Private Commercial Banks at Rajshahi City Corporation.”

Interested Research Areas Job Satisfaction, CSR, Globalization, Management and Leadership, HRM

COURSES CONDUCTED

Level of Courses
(Undergraduate & Post-Graduate Program)

- I. Business Ethics and Corporate Social Responsibility
- II. Industrial Management and Accountancy
- III. Industrial Management
- IV. International Business
- V. Micro Economics
- VI. Introduction to Business
- VII. Computer Fundamentals
- VIII. Insurance and Risk Management
- IX. Diversity Management

EXTRA CURRICULAR ACTIVITIES

Workshop and Seminars

- The Landscape of Social Science Research Organised by the Department of Business Administration Dated on 5th May, 2019.
- The Art of Teaching Jointly Organized by Centre for Excellence and The Department of Business Administration Dated on 7th March, 2019.
- Conducted a Seminar on How to Give an Effective Presentation Several Times in the year of 2016, 2017, 2018.
- Successfully Completed Teacher’s Training Workshop (2 Times) Organized by Registrar Office at Varendra University on 2016.
- Completed 3 Months Training of Statistical Package for Social Science Organized by Statistics Department in Rajshahi University on 2016.
- Participated Higher Study Seminar Organized by Varendra University Model United Association (Vumuna) And American Corner, Rajshahi on 2018
- Participated in A Workshop On the Entrepreneurship Development Organized by Dcci and Bangladesh Bank at University of Rajshahi (Dated from 4 To 5 September 2013)

Business Club Activities

- Selected and Acted as Moderator of Varendra University Business Club (VUBC) 2018.
- Plan and Organize Inter-University Business Plan Competition in Every Year through the Norther Area of Bangladesh.
- Acted as Jury on Different Competition Including Debate Competition, Presentation Competition and Quiz Competition.
- Worked as Mentor to prepare students to participate different domestic Competition.
- Worked in a Jury Board at Stage Battle Program Jointly Organized by Rajshahi University Business Club and Varendra University Business Club.
- Guided team consisting of 3 Members to Attend Inter-University Business Plan Competition to East West University Where Our Team Became 16 out of 88 Teams in Bangladesh in the Year of 2016.
- Mentorship and Inspired Personally to Attend Stage Battle in Rajshahi University in the Year of 2018 Where the Team Became the 2nd Runner Up.

Academic and Administrative Jobs

- Acted Cordially as Convener, Joint Convener and Team Member to the Picnic, Food Committee, Academic as well as College Promotional Activities.

EDUCATION AND TRAINING

Year of Examination: 2012 (Held in 2013)	Master of Business Administration (MBA) Department of Management Studies University of Rajshahi Faculty of Business Studies	Result: CGPA: 3.771 out of 4.00
Year of Examination: 2011 (Held in 2012)	Bachelor of Business Administration (BBA) Department of Management Studies University of Rajshahi Faculty of Business Studies	Result: CGPA:3.689 out of 4.00
Year of Examination: 2007	Higher School Certificate (HSC) Business Studies Keshar Hat Colleague Rajshahi Board	Result GPA: 5.00 out of 5.00
Year of Examination: 2005	Secondary School Certificate (SSC) Business Studies Keshor Hat High School Rajshahi Board	Result: GPA:4.31 out of 5.00

PERSONAL SKILLS

Mother tongue(s) Bengali

Other language(s)

English

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
High level	High level	High level	Mid-level	High level

Communication Skills

- Good Proficiency Both in Bengali and English
- Able To Deal With People In Friendly and Familiar Manner

Organisational / Managerial Skills

- Having a Team Spirit and Working Capability in the Committee
- Leadership Capability (Leading Team Most Frequently in BBA and MBA Programs)
- Working as Moderator of Varendra University Business Club
- Prepare Plans and Organized Extracurricular Programs for Students.
- Convener of Inter-University Business Plan Competition
- Ability To Deal With Students Properly

Job-related skills

- Good Command of Presenting Academic Subjects Clearly and Fluently Both in Bengali and in English
- Good Sense of Patient Listening and Responding to the Pupils
- Efficiently Managed and Conducted Counselling Students as Regular Ground

Digital skills

SELF-ASSESSMENT			
Information processing	Communication	Content creation	Problem solving
High level	High level	High level	Mid-level

ICT SKILLS

- Good Command of Microsoft Office Word, Excel, Power Point Etc.
- Quick Web-Surfing, E-Mailing, And Social Networking
- Working Capability with All Types of Windows Operating System
- Working Ability to Statistical Operations Through SPSS Software Package

Other skills

- Love to Work with Challenge
- Committed to Work and Patient
- Self-Motivated and Confident

ADDITIONAL INFORMATION**Internship**

- Export Import Bank of Bangladesh Limited (EXIM Bank Ltd.)
- Worked on Overall Managerial Performance
- From 18th November 2012 To 19th February 2013(90 Days)

Honours, Awards & Memberships

- Awarded Scholarship Through BBA Program on the Basis of HSC Result
- Member and Donor of Bhadhon (A Volunteer Blood Donor's Organization)
- Member of Management Studies Forum, Rajshahi University
- Learner and Member of American Corner, Rajshahi
- Member of Management Studies Alumni Association

REFERENCES**1. Dr. Md. Ohidul Islam**

Professor
Department of Management Studies
University of Rajshahi
Mobile: +88 01718020700
Telephone: +880721711132
Email: jinnahru@yahoo.com

2. Dr. Md. Zafor Sadique

Professor
Department of Management Studies
University of Rajshahi
Mobile: +88 01711968458
Telephone: +880721711132
Email: zaforru@yahoo.com

I hereby declare that all the above mentioned information are true and I will be responsible for any illegal facts.

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Md. Tota Miah